

# ENDUMENI MUNICIPALITY

**MINUTES** of an **ORDINARY MONTHLY** meeting of the **EXECUTIVE** Committee held in the Council Chamber, Civic Centre, 64 Victoria Street, DUNDEE on **MONDAY, 12 APRIL 2010** at **15h00**

## **PRESENT**

### **Executive Committee:**

Cllr Ms W N Mbatha (Chairperson – Mayor)  
Cllr A M Raubenheimer (Deputy Mayor)  
Cllr Ms R T Nukani

### **Councillors:**

Cllr E M Adam  
Cllr P M Bisram  
Cllr P G Mabilisa (16h22 – late due to being on official business)  
Cllr T B Mkhize  
Cllr A M Mthembu  
Cllr S E Ndim  
Cllr Ms D P Nkosi  
Cllr D Singh  
Cllr Ms J A Tshabalala

### **In Attendance:**

Mr D B Cebekhulu	Municipal Manager
Mr J B Maltman	Manager Technical Services
Mr I Grisdale	Chief Financial Officer
Mr A J van Wyk	Head: Administration
Mr C J Retief	Head: Legal & Estates
Ms B A Mbatha	Assistant Head: Admin - Dundee



1. **Opening**

Cllr E M Adam opened the meeting with prayer.



2. **Applications for Leave of Absence**

Nil



3. **Official Announcements by Speaker/Chairperson/Municipal Manager**

The Mayor advised that the Speaker of Nqutu had passed away and requested that a moment of silence be observed.



4. **Minutes of the Previous Meeting**

**RESOLVED**

**THAT**

1. The minutes of the following meeting of Exco be approved:

Ordinary Monthly Meeting:	23 March 2010
Special Meeting:	31 March 2010

2. The Minutes of the Special meeting dated 30 March 2010 be amended as follows and re-submitted to the next meeting for consideration:

**B 01/30/03/10      CLEANING CAMPAIGN IN TOWNSHIPS**

**RESOLVED**

**THAT**

1. An amount of R190 000.00 be set aside to appoint contractors to embark on Phase 1 of a cleaning campaign in the townships, Peacevale and Forestdale as per the Supply Chain Management Policy;
2. Quotations with a preference of 30% for local contractors of previously marginalized areas for the cleaning campaign in the townships, Peacevale and Forestdale be obtained in terms of the Supply Chain Management Policy and the contractors appointed to undertake the work urgently;

3. An amount of R100 000,00 of the R300 000,00 earmarked for the cleaning campaign be transferred to Cllr P M Bisram's ward for the cleaning campaign in his ward.



5. **Questions of Which Notice Has Been Given**

Nil



6. **Reports of the Executive Committee**

Nil



7. **Petitions**

Nil



8. **Motions**

Nil



9. **Presentations**

1. *Impela Trading CC*

This item was dealt with under item C 03/12/04/10.

2. *24-7 Negotiations*

The Mayor welcomed Mr Jabulani Khanyile and invited him to address the meeting.

Mr Khanyile advised the Committee that his company was employing unemployed graduates and youth and promoted business.

He was of the opinion that the Municipality could use the media to promote itself. The Council should look at how it could facelift the Municipality.

He further advised that his company was to host a seminar on 8 May 2010 at the Moth Hall.

His company was looking for sponsorships in this regard. The Committee was of the opinion that 24-7 Negotiations should submit a proposal to the Council for consideration.

Mr Khanyile thereafter thanked the Council and recused himself from the meeting.

3. *Mashileko Road Products*

The Mayor welcomed Mr Alex Maré to the meeting and invited him to address the meeting.

Mr Maré advised the Committee that his company provided carbonor road products which were mainly used to maintain roads.

He advised that potholes repaired with this product would last for between three and five years.

After screening the methods used to repair roads with the carbonor road products, he was thanked for his presentation whereafter he was recused from the meeting.

4. *Endumeni Tourism*

The Mayor welcomed Mr P Rundgren to the meeting and invited him to address the meeting.

Mr Rundgren thanked the Council for its donation to Endumeni Tourism which enabled it to promote the town.

The town has benefitted by an injection of R18 million to businesses through tourism.

He further invited Councillors for a tour of the Endumeni area to show them points of interest.

A colleague of Mr Rundgren advised the Committee that Endumeni Tourism has placed ads in the KZN Tourism directory, have arranged for a street prayer on 11 June 2010 and are also involved with the screening of the 2010 soccer.

The Mayor thanked the representatives of Endumeni Tourism whereafter they recused themselves from the meeting.



---

# Part A

## MATTERS FOR INFORMATION ONLY

---

A 01/12/04/10      COUNCILLORS ATTENDANCE OF COUNCIL AND EXCO MEETINGS (C7/1)

**RESOLVED**

**THAT** the report regarding the Councillors attendance of Council and Exco meetings, be noted.



A 02/12/04/10      Monthly Reports

A 02/12/04/10-1      MONTHLY REPORT: TRAFFIC (T4/6)

**RESOLVED**

**THAT** the monthly report in respect of Traffic for the month March 2009 be noted.



A 02/12/04/10-2      MONTHLY REPORT: TESTING STATION (T4/1)

**RESOLVED**

**THAT** the monthly report in respect of the Testing Station for the month of March 2010 be noted.



A 02/12/04/10-3      MONTHLY REPORT: RURAL METRO (F2/6)

**RESOLVED**

**THAT** the monthly report, received from Rural Metro, in respect of Fire and Disaster Management for the month of March 2010 be noted.



A 02/12/04/10-4 MONTHLY REPORT: TALANA MUSEUM (M4/4)

**RESOLVED**

**THAT** the monthly report in respect of Talana Museum for the month of March 2010 be noted.



A 02/12/04/10-5 MONTHLY REPORT: DUNDEE PUBLIC LIBRARY (L4/2/1)

**RESOLVED**

**THAT** the monthly report in respect of the Dundee Public Library for the month of March 2010 be noted.



A 02/12/04/10-6 MONTHLY REPORT: GLENCOE PUBLIC LIBRARY (17/4/6)

**RESOLVED**

**THAT** the monthly report in respect of the Glencoe Public Library for the month of March 2010 be noted.



A 02/12/04/10-7 MONTHLY REPORT: WASBANK PUBLIC LIBRARY (L4/3/1)

**RESOLVED**

**THAT** the monthly report in respect of the Wasbank Public Library for the month of March 2010 be noted.



A 02/12/04/10-8 MONTHLY REPORT: MANAGER CORPORATE SERVICES – CLINIC (P4/5)

**RESOLVED**

**THAT** the monthly report in respect of the Manager Corporate Services – Clinic Services for the month of March 2010 be noted.



A 02/12/04/10-9 MONTHLY REPORT: MANAGER TECHNICAL SERVICES (R3/8)

**RESOLVED**

**THAT** the monthly report in respect of the Manager Technical Services for the month of March 2010 be noted.



A 03/12/04/10

**STAFF OVERTIME**

(S7/7/1)

**RESOLVED**

**THAT** the overtime for the month of March 2010 as approved by the respective Heads of Departments under delegated powers, be noted.



A 04/12/04/10

**WARD 3 WARD COMMITTEE MEETING**

(B3/4)

Cllr A M Raubenheimer advised the Committee that the grant of R213 000.00 which was reflected in the Minutes as a grant to Dundee High School was in fact incorrect as it was a grant of R63 000.00 to the Sentraal Rugby Club for floodlights.

The Mayor advised that she had received a letter from residents of Wasbank and that she will discuss same with the Councillor of that ward.

Cllr A M Raubenheimer advised the Committee that the majority of the R400 000.00 allocated to his ward had been spent in Wasbank.

He further requested that the Minutes of Ward 3 be referred to the Finance Portfolio Committee for further discussion/consideration.

**RESOLVED**

**THAT** the Minutes of a Ward 3 Committee meeting dated 18 March 2010 be referred to the Finance Portfolio Committee for further discussion/consideration.



A 05/12/04/10

**DELIMITATION OF MUNICIPAL WARDS: MUNICIPAL DEMARCATION BOARD**

(B4/1)

**RESOLVED**

**THAT** the copy of General Notice No. 17 that was published by the Municipal Demarcation Board in the 23 March 2010 issue of an Extraordinary Provincial Gazette of KwaZulu-Natal, No. 397, Volume 4, which Gazette contains a summary of the new ward boundaries of the Endumeni Municipality for the next Local Government elections due in 2011, be noted.



A 06/12/04/10

**COUNCIL WORKSHOP MINUTES**

(P3/17)

**RESOLVED**

**THAT** the Minutes of a Council Workshop held on 29 March 2010, be noted.



---

**Part B**  
**MATTERS RESOLVED**  
**BY COMMITTEE**  
**UNDER DELEGATED POWERS**

---

**B 01/12/04/10**

**ACCOUNTS PAID**

**(F1/4)**

**RESOLVED**

**CFO**

**THAT** the bank reconciliation for the month of March 2010 together with the schedule of accounts paid for the month of March 2010, as well as the reports submitted in terms of Government Gazette No. 18435 be approved and confirmed.



**B 02/12/04/10**

**EMPLOYMENT EQUITY FORUM COMMITTEE MEETING**

**(P3/16)**

**RESOLVED**

**THAT** the following recommendations as contained in the minutes of the Employment Equity Forum meeting held on 16 March 2010, be adopted as resolutions of the Executive Committee:

**B 02/12/04/10-1**

**EMPLOYMENT EQUITY PLAN**

**RESOLVED**

**THAT**

**HRO  
HA**

1. The 5 year Employment Equity Plan be approved and submitted to the Department of Labour.
2. The 2009/2010 Employment Equity report be compiled to achieve the above goals for this reporting year and be submitted to the Employment Equity/Skills Development Forum by 30<sup>th</sup> August 2010 for consideration.



**B 02/12/04/10-2**      **ESTABLISHMENT OF A SKILLS DEVELOPMENT FORUM**

**RESOLVED**

**THAT**

**HRO  
HA**

1. The functions of the Employment Equity Forum be extended to include the functions of the Skills Development Forum;
2. The Employment Equity Forum's name be amended to read Employment Equity/Skills Development Forum;
3. The Trade Unions notify their members that the Employment Equity Forum's functions has been extended to include the functions of the Skills Development Forum and that the name of the forum has been amended as described in item 2 above.



**B 03/12/04/10**      **MINUTES OF AUDIT COMMITTEE MEETING**      **(A8/4)**

**RESOLVED**

**THAT**

**CFO**

1. The minutes of the Audit Committee Meeting held on Friday 26 March 2010, be adopted;
2. The appointment of PriceWaterhouseCoopers for the conversion to GRAP and the compilation of annual financial statements for a 3-year period be ratified.



**B 04/12/04/10**      **GLENCOE MARKET FAIR: APPLICATION FOR ASSISTANCE**      **(F3/1; E1/1)**

**RESOLVED**

**THAT**

**MTS  
HSS**

1. Council support the holding of a Market Fair in Glencoe on 16 June 2010 and the closing of a section of Karellandman Street;
2. The Council's Traffic Department assists to regulate traffic during the holding of the Market Fair;
3. The organizers of the event do not damage the roads or pavements or make any permanent markings on those sections of the road that will be used by them during the event.



**B 05/12/04/10**      **EVENTIDE MEWS – REMOVAL OF PINE TREES – BULWER STREET, DUNDEE**      **(W1/4)**

**RESOLVED**

**MTS**      **THAT** the request received from the Dundee Aged Care for the Council to remove pine trees at the back of Eventide Mews, i.e. Bulwer Street, Dundee, be approved.



**B 06/12/04/10**      **WASBANK: REQUEST FOR TAXI RANK**      **(N1/3/4)**

**RESOLVED**

**THAT**

- MTS**
1. The construction of taxi ranks in Wasbank and Glencoe be included in the 2010/2011 IDP Project List;
  2. Funding be obtained from the Department of Transport for such purpose;
  3. The residents be notified of the way forward.



**B 07/12/04/10**      **MINUTES OF COUNCIL WORKSHOP**      **(S6/1; S6/7; F1/1)**

**RESOLVED**

**THAT** the following recommendations as contained in the minutes of the Council Workshop meeting held on 26 March 2010, be adopted as resolutions of the Executive Committee:

**B 07/12/04/10-1**      **2010 FIFA WORLD CUP: PUBLIC VIEWING AREAS**

**RESOLVED**

**AMSD**  
**MTS**      **THAT** a tailor made plan together with costing detail be re-submitted for consideration.



**B 07/12/04/10-2**      **DRAFT BUDGET 2010/11**

Cllr A M Raubenheimer wished that it be recorded that he requested that the proposed 10% rates increase be adjusted to 7% increase

**RESOLVED**

**CFO**      **THAT** the proposals by Councillors regarding the budget be noted and taken into consideration when compiling the final budget.



**RESOLVED**

**MM**

**THAT** the terms of reference for the Portfolio Committee of the Council be drafted and submitted to the Council for consideration.



---

# Part C

## MATTERS REFERRED TO COUNCIL FOR CONSIDERATION

---

**C 01/12/04/10**      **REPORT ON BUDGET IMPLEMENTATION AND FINANCIAL STATUS FOR THE QUARTER ENDED 31 MARCH 2010**      (F1/1)

The Chief Financial Officer tabled the attached schedule at the meeting.

**RESOLVED TO RECOMMEND**

**CFO**                      **THAT** Council notes the report on budget implementation and the financial status for the period ended 31 March 2010.



**C 02/12/04/10**      **ENDUMENI MUNICIPALITY: LOCAL GOVERNMENT TURNAROUND STRATEGY**      (P3/17)

The Committee was advised that the format for the Turnaround Strategy had been amended but that the information therein remained unchanged

**RESOLVED TO RECOMMEND**

**THAT**

**MM  
MTS**

1. The Endumeni Municipality note the following documents provided to the Municipality by DCOGTA on 11 March 2010:
  - 1.1 Comprehensive assessment of Local Government in KwaZulu-Natal;
  - 1.2 Local Government Turnaround Strategy Guidelines and
  - 1.3 Endumeni Assessment as issued by DCOGATA. (Annexure "A")
2. Furthermore the Municipality workshopped the Turnaround Strategy with Management in addition to presenting the Turnaround Strategy to a workshop held at the Civic Centre on 23 March 2010 and attended by Provincial and National departments of COGTA. The said departments supported the Endumeni Turnaround Strategy. The Turnaround Strategy and Minutes as appended per Annexure "B" was further workshopped by Council on 29 March 2010;

3. The Endumeni Municipality formally adopt a Turnaround Strategy (Format 2) and Action Plan as per Department of Co-operative Governance and Traditional Affairs guidelines for the 2010/2011 fiscal year as appended to the minutes, subject thereto that the following activity be included in “Focus Area 3”, item 1.4:

“Future Housing Projects as described in resolution D 01/25/01/10.”



C 03/12/04/10

**APPLICATION FOR LAND IN INDUSTRIAL AREA: IMPELA TRADING CC** (L1/7)

The Mayor welcomed Mr Simson Orima and invited him to address the meeting.

Mr Orima advised the Committee that his corporation train people to equip them for formal and self-employment.

His corporation was fully accredited by AgriSeta as a Training Provider for animal hides and skins industry.

By training persons mainly in the rural areas, they were empowered and could earn a living.

Cattle hides that would normally go to waste were now being processed and could be sold.

In conclusion he advised that his corporation needed land to establish a tannery.

**RESOLVED TO RECOMMEND**

**THAT**

**AHL&E**

1. The application from Impela Trading CC for land in the industrial area be noted;
2. The applicants be advised that the sale and/or rental of land is done by public tender process only in accordance with the requirements of Section 14 of the Municipal Finance Management Act No. 56 of 2003, and the Council’s Supply Chain Management Policy;
3. The applicants be advised that Erf 344, Dundee is due to be sold by public tender process in due course.



C 04/12/04/10

**POUND BY-LAWS**

**(L3/3/36)**

**RESOLVED TO RECOMMEND**

**HL&E**

**THAT** subject to the recommended amendments to the draft Pound By-Laws, the Council of the Endumeni Local Municipality in terms of Section 156 of the Constitution, 1996 (Act NO. 108 of 1996), read in conjunction with Section 11(3)(m) of the Local Government Municipal Systems Act, 2000 (Act No. 32 of 2000) adopt the Endumeni Municipality Pound By-Laws for formal promulgation.



C 05/12/04/10

**DUNDEE POUND PROPOSAL**

**(L3/36/36)**

**RESOLVED TO RECOMMEND**

**HL&E**

**THAT** Mr Mdunge replaces Mr Steenberg on the existing Lease Agreement pertaining the pound until such time when tenders be called.



There being no further matters for consideration, the Chairperson declared the meeting closed at **17h17**

**Mayor – Chairperson:** .....

**Date:** .....