

ENDUMENI MUNICIPALITY

MINUTES of a SPECIAL EXCO MEETING held in the COUNCIL CHAMBER,
CIVIC CENTRE, 64 VICTORIA STREET, DUNDEE on MONDAY, 7TH
FEBRUARY 2011 at 14h00

PRESENT:

Executive Committee:

Cllr A M Raubenheimer Deputy Mayor – Acting Chairperson
Cllr Ms R T Nukani

Councillors:

Cllr E M Adam
Cllr P M Bisram
Cllr T B Mkhize
Cllr A M Mthembu (From 14h21)
Cllr S E Ndimba (From 14h25)
Cllr Ms P J B Ngobese
Cllr Ms D P Nkosi
Cllr Ms J A Tshabalala
Cllr. D Singh

In Attendance:

Mr J B Maltman Acting Municipal Manager
Mr S Perumall Executive Manager Corporate Services
Mr G Esterhuizen Senior Financial Officer
Mr C J Carelse Acting Manager Technical Services
Mr A J van Wyk Senior Manager Corporate Services
Mr C J Retief Senior Manager Legal & Estates
Cllr P G Mabilisa Communications Manager

Also Present:

Mr N Rajkumar Chairperson: Audit Committee



1. **Opening**

Cllr P M Bisram opened the Meeting with prayer



2. **Applications for Leave of Absence**

RESOLVED

THAT

1. The apology received from the Mayor, Cllr Ms W N Mbatha, be noted.
2. It be noted that the Chief Financial Officer, Mr I Grisdale, is on sick leave.



3. **Official Announcements by Speaker/Chairperson
/Municipal Manager**

Nil



4. **Minutes of Previous Minutes**

Nil



5. **Questions Of Which Notice Has Been Given**

Nil



6. **Reports Of The Executive Committee To The Council**

Nil



7. **Petitions**

Nil



8. **Motions**

Nil



9. **Presentation**

Nil



Part C
MATTERS REFERRED
TO COUNCIL
FOR CONSIDERATION

C 01/07/02/11

GRANT FUNDING: ESTABLISHMENT OF A POUND
AT ENDUMENI MUNICIPALITY IN TERMS OF THE
KWAZULU-NATAL POUND ACT NO. 3 OF 2006

(L3/3/36)

RESOLVED TO RECOMMEND

THAT

1. The Endumeni Municipal Council formally accepts with appreciation the grant funding of R1 million from the Department of Co-Operative Governance & Traditional Affairs of KwaZulu-Natal for the purpose of establishing and operation of a pound facility at Endumeni in terms of its duly adopted Pound By-Laws and the Pound Act No. 3 of 2006;
2. The Acting Municipal Manager be duly authorized to sign, on behalf of Council, the Memorandum of Agreement accepting the said grant funding;
3. The legal process of establishing and operating a Pound at Endumeni be commenced with once the said grant funding is received by Council.



TRANSFER OF ASSETS AND LIABILITIES
ENDUMENI MUNICIPALITY ENFORCEABILITY OF
CLAIMS AGAINST UMZINYATHI DISTRICT
MUNICIPALITY (F1/1)

The Acting Municipal Manager advised that the Umzinyathi District Municipality have accepted the principle of liability and have requested an audited statement of the monies owing to the Council.

Gobodo have been at the municipal offices since 17 January 2011 but could not audit statements as the Finance Department could not provide them with the necessary documentation.

He further advised that he had a meeting with Mr Esterhuizen and Ms E Botha of the Finance Department who were of the opinion that the documents needed by the auditors could only be made available by the end of March 2011.

The Acting Municipal Manager further advised that the Auditor's have complained to him that a staff member of the Finance Department has been un-cooperative and rude to Gobodo's staff and have officially laid a complaint with him.

After further discussion, it was

RESOLVED TO RECOMMEND

THAT

1. Should Gobodo lodge an official complaint against an official in the Finance Department, the Acting Municipal Manager investigates the matter and reports his findings to the Council;
2. The Finance Department provide Gobodo with the necessary documents to audit the statements (R17 748 048.49) of Umzinyathi District Municipality by not later than 28 February 2011.



The Acting Municipal Manager advised that it was necessary for each Department to provide the Communications Manager with information about their Department in order for him to complete a monthly newsletter.

It was further necessary that furniture and equipment be purchased to enable the Communications Department to function properly.

A dedicated vote should be created for the Communications Department in order for it to function effectively.

After further discussions, it was

RESOLVED TO RECOMMEND

THAT

1. The Communications Department compile a monthly newsletter and submit same to the Council via the Portfolio Committees;
2. A dedicated vote be created for the Communications Department and that the necessary furniture and equipment be purchased for the said department;
3. The Chief Financial Officer, in consultation with the Acting Municipal Manager and the Acting Manager Technical Services, find the necessary funds within the present budget to fund the items mentioned in 2 above.



There being no further matters for consideration, the Chairperson declared the meeting closed at **15h50**

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CHAIRPERSON

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DATE