

# ENDUMENI MUNICIPALITY

MINUTES of a SPECIAL MEETING of the ENDUMENI TOWN COUNCIL held in the COUNCIL CHAMBER, CIVIC CENTRE, 64 VICTORIA STREET, DUNDEE on TUESDAY, 23 MARCH 2010 at 17h50

## PRESENT:

### Councillors:

Cllr D Singh	(Speaker - Chairman)
Cllr Ms W N Mbatha	Mayor
Cllr A M Raubenheimer	Deputy Mayor
Cllr E M Adam	
Cllr P M Bislam	
Cllr P G Mabilisa	
Cllr T B Mkhize	
Cllr S E Ndim	
Cllr Ms D P Nkosi	
Cllr Ms R T Nukani	
Cllr Ms J A Tshabalala	

### In Attendance:

Mr D B Cebekhulu	Municipal Manager
Mr J B Maltman	Manager Technical Services
Mr I Grisdale	Chief Financial Officer
Mr A J van Wyk	Head: Administration
Mr C J Retief	Head: Legal & Estates
Ms B A Mbatha	Assistant Head: Admin – Dundee





**C 07/03/2010**

**Petitions**

Nil



**C 08/03/2010**

**Motions**

Nil



**C 09/03/2010**

**Presentation**



**ORDINARY MONTHLY MEETING: 23 MARCH 2010**

**PART A**

A 01/23/03/10 **COUNCILLORS ATTENDANCE OF COUNCIL AND EXCO MEETINGS** (C7/1)



A 02/23/03/10 **Monthly Reports**

A 02/23/03/10-1 **MONTHLY REPORT: TRAFFIC** (T4/6)



A 02/23/03/10-2 **MONTHLY REPORT: TESTING STATION** (T4/1)



A 02/23/03/10-3 **MONTHLY REPORT: RURAL METRO** (F2/6)



A 02/23/03/10-4 **MONTHLY REPORT: TALANA MUSEUM** (M4/4)



A 02/23/03/10-5 **MONTHLY REPORT: DUNDEE PUBLIC LIBRARY** (L4/2/1)



A 02/23/03/10-6 **MONTHLY REPORT: SIBONGILE LIBRARY** (L4/4)



A 02/23/03/10-7 **MONTHLY REPORT: GLENCOE PUBLIC LIBRARY** (17/4/6)



A 02/23/03/10-8 **MONTHLY REPORT: WASBANK PUBLIC LIBRARY** (L4/3/1)



A 02/23/03/10-9 **MONTHLY REPORT: MANAGER CORPORATE SERVICES – CLINIC** (P4/5)



A 02/23/03/10-10 MONTHLY REPORT: MANAGER TECHNICAL SERVICES (R3/8)



A 02/15/06/10-11 MONTHLY REPORT: MANAGER CORPORATE SERVICES – GLENCOE TOWN HALL & ACTIVITY ROOM (9/1/2/1)



A 03/23/03/10 STAFF OVERTIME (S7/7/1)



A 04/23/03/10 USE OF MUNICIPAL FUNDS TO PURCHASE 2010 FIFA WORLD CUP TICKETS AND T-SHIRTS (F1/1)



A 05/23/03/10 NEWCASTLE MUNICIPALITY: RECYCLING PET PLASTIC BOTTLES (S2/1)



A 06/23/03/10 DEBT COLLECTION TENDER NO. 55/2006 (A1/3)



## PART B

B 01/23/03/10 ACCOUNTS PAID (F1/4)



B 02/23/03/10 INSTALLATION OF SPEED HUMPS (PEACEVALE) (T4/2)



B 03/23/03/10 APPLICATION TO CLOSE SECTION OF BEACONSFIELD STREET ON 11 JUNE 2010: NORTHERN KZN COURIER (R3/7)



B 04/23/03/10 TERMINATION OF THE VEHICLE TESTING FUNCTION AT THE ENDUMENI MUNICIPALITY TESTING STATION (T4/1)



B 05/23/03/10 SPORT & RECREATION SUB-COMMITTEE MEETING (S6/1)

B 05/23/03/10-1 REQUEST FOR ADDITIONAL FUNDS TO COMPLETE SPORT & RECREATION PROGRAMS FOR THE 3<sup>RD</sup> AND LAST QUARTER OF 2009/10

◆ □ ◆ □ ◆ □ ◆

B 05/23/03/10-2 ACCOMMODATION: KWANALOGA GAMES – RICHARDS BAY

◆ □ ◆ □ ◆ □ ◆

B 05/23/03/10-3 PROJECT: UPGRADING OF ENDUMENI SPORT & RECREATION GROUNDS

◆ □ ◆ □ ◆ □ ◆

B 06/23/03/10 ILGM WOMENS CONFERENCE AND BUSINESS EXHIBITION 2010 (C4/2)

◆ □ ◆ □ ◆ □ ◆

B 07/23/03/10 APPLICATION PERTAINING ADDITIONAL PARKING: SANDYS BAR: GLENCOE (T4/1)

◆ □ ◆ □ ◆ □ ◆

B 08/23/03/10 MINUTES OF A MEETING THAT TOOK PLACE ON 10 MARCH 2010 AT THE GLENCOE LIBRARY (P3/17)

◆ □ ◆ □ ◆ □ ◆

B 09/23/03/10 MINUTES OF A HEALTH SUB COMMITTEE MEETING THAT TOOK PLACE ON 12 FEBRUARY 2010 (S2/1)

◆ □ ◆ □ ◆ □ ◆

B 10/23/03/10 TARRING OF ROAD FROM SCHOOL TO SPORTS FIELD (L1/7; R3/1)

◆ □ ◆ □ ◆ □ ◆

B 11/23/03/10 PROPONENT: MIRANDA MINERALS – GLENCOE COAL SIDING (P3/17/1)

◆ □ ◆ □ ◆ □ ◆

B 12/23/03/10 UMZINYATHI COMMUNITY EDUCATION CENTRE (A2/2)



B 13/23/03/10 ORGANISATIONAL MANAGEMENT SYSTEM:  
COMPILATION OF SERVICE STANDARDS (P3/16)



B 14/23/03/10 SPORT & RECREATION SUB-COMMITTEE MEETING (S6/1)

B 14/23/03/10-1 SAB GAMES



B 14/23/03/10-2 MAYORAL CUP



B 14/23/03/10-3 APPLICATION TO USE BE FIELD  
AT IMPUMELELO STADIUM



B 14/23/03/10-4 RURAL HORSE RIDING



B 14/23/03/10-5 PERMISSION TO USE ROOM AT  
PEACEVALE SWIMMING POOL



B 14/23/03/10/6 SPAR LADIES MARATHON



B 14/23/03/10-7 PUBLIC VIEWING AREAS



B 15/23/03/10 HEALTH SUB-COMMITTEE MEETING (S2/1)



---

**Part C**  
**MATTERS REFERRED**  
**TO COUNCIL**  
**FOR CONSIDERATION**

---

**C 01/23/03/10**      **APPLICATION FOR LAND IN INDUSTRIAL AREA:**  
**IMPELA TRADING CC** (L1/7)

**RESOLVED**

**AHL&E**              **THAT** it be noted that Impela Trading CC will address the Council at its meeting to be held on 12 April 2010.



**C 02/23/03/10**      **APPLICATION TO PURCHASE VACANT LAND:**  
**SAREL CILLIERS HIGH SCHOOL: ERF 1637/REM,**  
**GLENCOE** (L1/7)

**RESOLVED**

**MTS**                **THAT** a Sub-Committee consisting of the Mayor, Cllr Ms W N Mbatha, Cllr Ms D P Nkosi, the Ward Councillor and the Manager Technical Services discuss the possible sale/lease of Erf 1637/Rem, Glencoe with the representatives of Sarel Cilliers High School.



**C 03/23/03/10**      **APPLICATION FOR REZONING: ERF 682, DUNDEE:**  
**FROM “SPECIAL RESIDENTIAL II” TO “GENERAL**  
**COMMERCIAL I”** [T3/1/3/58]

**RESOLVED**

**THAT**

**AHL&E**              1.      The application for the amendment of the Dundee Town Planning Scheme in Preparation by the rezoning of Erf 682, Dundee from “Special Residential II” to “General Commercial I” in terms of Section 47 *bis* B of the Town Planning Ordinance No. 27 of 1949, as received from Messrs H S K Simpson & Partners on behalf of the owner thereof, being a Mr M I Pandor, be approved in principle;

2. The proposed amendment to the Dundee Town Planning Scheme in Preparation be made known by giving public notice thereof in terms of Section 47 *bis* A of the Town Planning Ordinance No 27 of 1949, as amended;
3. Should no objections against the proposed amendment be received, an application be lodged with the Development and Planning Commission for approval of the proposed amendment;
4. All costs involved in the processing and finalization of the application be borne by the applicant.



**C 04/23/03/10**

**MINUTES OF COUNCIL WORKSHOP: 1 MARCH 2010**

(F1/1)

**RESOLVED**

**THAT** the following recommendations as contained in the minutes of a Council Workshop 1 March 2010, be adopted as resolutions of the Council:

**C 04/23/03/10-1     ADJUSTMENT BUDGET 2009/2010**

**RESOLVED**

**THAT**

**CFO**

1. The Minutes of the Council Workshop dated 1 March 2010, be noted;
2. It be noted that this item was dealt with under Item C 07/23/03/10 of the Agenda.



**C 04/23/03/10-2     INFORMATION OF PORTFOLIO COMMITTEE LINKED TO ALL MUNICIPAL DEPARTMENTS**

**RESOLVED**

**HA**

**THAT** this item be referred to a Special Council meeting to be held on Monday, 8 March 2010.



C 05/23/03/10

**MINUTES OF A MEETING OF COUNCILLORS HELD WITH PRICEWATERHOUSECOOPERS** (F1/1)

**RESOLVED**

**THAT** the following recommendation as contained in the minutes of a Meeting held with PriceWaterhouseCoopers on 24 February 2010 be adopted as a resolution of the Council:

C 05/23/03/10-1 **FINANCIAL STATEMENTS 2008/2009**

**RESOLVED**

**THAT**

1. The report from Price-WaterhouseCoopers regarding the completion of the Council's 2008/2009 financial statements be noted;
2. The Chief Financial Officer report to the Council regarding the submission of the financial statements to the Auditor-General.



C 06/23/03/10

**SECURITY POLICY** (M3/2)

**RESOLVED**

**HLE**

**THAT** the Security Policy for the Endumeni Municipality be adopted by the Council.



C 07/23/03/10

**ADJUSTMENTS BUDGET 2009/2010** (F1/1)

**RESOLVED**

**THAT**

**CFO**

1. Council note the adjustments contained in Annexure B of the report;
2. Council approve the adjustments budget as summarised in Annexure A to the report;
3. It be noted that the adjustments budget has no material effect on the Service Delivery and Budget Implementation Plan;

4. It be noted that no amendments to budget-related policies is necessitated by the adjustments budget;
5. The Municipal Manager be authorised to sign the Quality Certificate as indicated in regulation 21 of Schedule B to the budget and reporting regulations;
6. The Council's concern be conveyed to the National Treasury that the Council can not adjust its electricity tariff from April 2010 to absorb the electricity increase of 24.8%, which will cause a cash-flow problem for the Council;
7. The budget be adjusted to accommodate an event to be staged by the Council for the 2010 World Cup and an event to be held on 16 June 2010.



C 08/23/03/10

**FORMATION OF PORTFOLIO COMMITTEES LINKED TO ALL MUNICIPAL DEPARTMENTS** (C7/10)

**RESOLVED**

**THAT**

**MM  
MCS  
MTS  
CFO**

1. The following Portfolio Committees be established:
  - 1.1 Municipal Manager  
Cllr A M Raubenheimer  
Cllr A M Mthembu  
Cllr Ms J A Tshabalala
  - 1.2 Corporate Services  
Cllr Ms R T Nukani  
Cllr P G Mabilisa  
Cllr E M Adam
  - 1.3 Finance  
The Mayor, Cllr Ms W N Mbatha  
Cllr P M Bisram  
Member to be elected by the Democratic Party
  - 1.4 Technical Services  
The Mayor, Cllr Ms W N Mbatha  
Cllr S E Ndima  
Cllr Ms D P Nkosi
2. Cllr T B Mkhize be co-opted on all of the Portfolio Committees.



C 09/23/03/10

5 PENGUIN PLACE, LOT 3690, EXT 24, DUNDEE

(L1/5/19/2)

**RESOLVED**

**THAT**

**CFO**

1. The legal opinion of Messrs Acutt & Worthington be noted;
2. Mrs D Robson has defaulted and defrauded Council by means of non-payment of the account and the repeated tampering of the electricity meter;
3. The property is in an advance state of neglect with an illegal structure erected thereon by Mrs Robson;
4. Proper steps needs to be taken to have the illegal structure demolished;
5. It be noted that Mr Parker James has made a concerted effort to make payments;
6. Mr Parker James is also the occupant of the said property and has made an attempt to make regular payments;
7. Mr Parker James has undertaken to pay off all the outstanding debt to Council, Council accedes to transfer the property to Mr Parker James in terms of the Enhanced Extended Discount Benefit Scheme which is currently done by Mpati Investments.



C 10/23/03/10

INTEGRATED DEVELOPMENT PLAN DRAFT  
REVIEW 2010/2011

{P3/17; T3/1(a)}

**RESOLVED**

**THAT**

**MTS**

1. The Endumeni Municipality note in terms of Section 5 of the Municipal Systems Act 2000 the Draft review of the Endumeni Integrated Development Plan for the fiscal year 2010/2011 and following plans that form part of the IDP or alternatively sector Plans
  - 1.1 Executive Summary & IDP Report
  - 1.2 Objective & Strategies
  - 1.3 IDP Project Table
  - 1.4 Service Delivery & Budget Implementation Plan
  - 1.5 Draft Turnaround Strategy
  - 1.6 Strategies to Implement Endumeni Turnaround Strategy

- 1.7 Roles and Responsibilities of Key Role-players as defined in the Implementation of a Turnaround Strategy
- 1.8 Financial Plan
- 1.9 Capital Investment Plan
- 1.10 Performance Management System
- 1.11 Spatial Development Framework Sector Plan
- 1.12 Maps
- 1.13 Institutional Plan
- 1.14 Organograms
- 1.15 Work Skills Plan
- 1.16 Human Resource Strategy
- 1.17 Employment Equity
- 1.18 Gender & Poverty Reduction Plan
- 1.19 Transport Sector Plan
- 1.20 Housing Plan
- 1.21 Local Economic Development Plan
- 1.22 Agricultural Resources Plan
- 1.23 Integrated Waste Management Sector Plan
- 1.24 Safety Sector Plan
- 1.25 Disaster Management Plan
- 1.26 Communication Plan
- 1.27 Endumeni Succession Plan
- 1.28 Endumeni Placement Plan
- 1.29 Recruitment Selection & Placement Policy
- 1.30 Employment Policy for Temporary Workers
- 1.31 Procedure for the appointment of Temporary Workers
- 1.32 Staff Training Policy
- 1.33 Proposed Policy: HIV/AIDS in the workplace
- 1.34 Phone & Cellphone Policy
- 1.35 Policy on the Establishment & Functioning of Ward Committees
- 1.36 IT Policy
- 1.37 Tariff Policy – Credit Control & Debt Collection By-Laws
- 1.38 Procurement of Goods Policy
- 1.39 Indigent Policy
- 1.40 Subsistence & Travelling Policy
- 1.41 Municipal Policies: Housing Loan Subsidies & Funeral Costs
- 1.42 Delegation of Powers to Office Bearers and the Executive Committee
- 1.43 Policy of the payment of Furniture Removal Costs
- 1.44 Incentives & Concessions: Marketing of Endumeni
- 1.45 Payment of Consumer Deposits
- 1.46 Procurement Policy: BBEEE
- 1.47 Remuneration Policy for Section 57 of Municipal Systems Act Application Performance Management
- 1.48 Approval of Master Plan for Portions of Erf 10 000, Sibongile, being the underutilized land at the entrance of Sibongile, and for the approval of Telephone Container and Site Allocation Policies
- 1.49 Amendment of Office Hours
- 1.50 Use of Official Telephone: Mayor & Speaker
- 1.51 Municipal Financial Act: Study Loan Scheme
- 1.52 Early Retirement Policy.

2. Authority be granted to the Municipal Manager to submit seven (7) copies of the Draft IDP Review as detailed in one (1) above to the Directorate Spatial Planning, Department of Co-Operative Governance and Traditional Affairs for assessment.
3. Authority be granted to the Municipal Manager to submit one (1) copy of the Draft IDP Review as detailed in one (1) above to the General Manager: Municipal Governance and Administration, Department of Co-Operative Governance and Traditional Affairs for assessment.



**C 11/23/03/10      SATURDAY FREE ENTRY DAY FOR RESIDENTS      (T4/2)**

**RESOLVED**

**HA      THAT** provision be made in the Tariff of Charges when amending same for the 2010/11 financial year for item 17 to be amended to authorize the Municipal Manager at his sole discretion to waive the applicable tariff for the entrance fee to the Talana Museum on receipt of a written request thereto.



**C12/23/03/10      ENDUMENI MUNICIPALITY: LOCAL GOVERNMENT TURNAROUND STRATEGY      [L3/1(a)]**

**RESOLVED**

**MM      THAT** this item be referred to a Council Workshop to be held on Monday, 29 March 2010 at 10h00.



There being no further matters for consideration, the Chairperson declared the meeting closed at **18h00**

.....  
**CHAIRPERSON**

.....  
**DATE**