

ENDUMENI MUNICIPALITY

MINUTES of an **ORDINARY MEETING** of the **ENDUMENI TOWN COUNCIL** held in the **COUNCIL CHAMBER, CIVIC CENTRE, 64 VICTORIA STREET, DUNDEE** on **MONDAY, 30 AUGUST 2010** at **16h55**

PRESENT:

Councillors:

Cllr D Singh	(Speaker - Chairman)
Cllr Ms W N Mbatha	Mayor
Cllr A M Raubenheimer	Deputy Mayor
Cllr E M Adam	
Cllr P M Bisram	
Cllr P G Mabilisa	
Cllr T B Mkhize	
Cllr A M Mthembu	
Cllr S E Ndim	
Cllr Ms D P Nkosi	
Cllr Ms R T Nukani	
Cllr Ms J A Tshabalala	

In Attendance:

Mr J B Maltman	Acting Municipal Manager
Mr S Perumall	Manager Corporate Services
Mr C J Carelse	Acting Manager Technical Services
Mr I Grisdale	Chief Financial Officer
Mr A J van Wyk	Head: Administration
Mr C J Retief	Head: Legal & Estates



C 06/08/2010

Reports Of The Executive Committee To The Council

RESOLVED

THAT the following reports of the Executive Committee to the Council be noted:

Ordinary Exco Meeting

30 August 2010



C 07/08/2010

Petitions

Nil



C 08/08/2010

Motions

Nil



C 09/08/2010

Presentation



ORDINARY MONTHLY MEETING: 30 AUGUST 2010

PART A

A 02/16/08/10-1 **COUNCILLORS ATTENDANCE OF COUNCIL AND EXCO MEETINGS** (C7/1)



A 02/16/08/10 **Monthly Reports**

A 02/16/08/10-2 **MONTHLY REPORT: TRAFFIC** (T4/6)



A 02/16/08/10-3 **MONTHLY REPORT: TESTING STATION** (T4/1)



A 02/16/08/10-4 **MONTHLY REPORT: DISASTER MANAGEMENT** (F2/1)



A 02/16/08/10-5 **MONTHLY REPORT: RURAL METRO** (F2/6)



A 02/16/08/10-6 **MONTHLY REPORT: TALANA MUSEUM** (M4/4)



A 02/16/08/10-7 **MONTHLY REPORT: DUNDEE PUBLIC LIBRARY** (L4/2/1)



A 02/16/08/10-8 **MONTHLY REPORT: GLENCOE PUBLIC LIBRARY** (17/4/6)



A 02/16/08/10-9 **MONTHLY REPORT: WASBANK PUBLIC LIBRARY** (L4/3/1)



A 02/16/08/10-10 **MONTHLY REPORT: MANAGER CORPORATE SERVICES – GLENCOE TOWN HALL & ACTIVITY ROOM** (9/1/2/1)



A 03/16/08/10-1 STAFF OVERTIME (S7/7/1)



A 03/16/08/10-2 PROPOSAL – PRORUM (P3/18)



A 04/16/08/10-1 MONTHLY REPORT: MANAGER TECHNICAL SERVICES (R3/8)



PART B

B 01/16/08/10-1 MINUTES OF AUDIT COMMITTEE MEETING – 29 JULY 2010 (A8/4)



B 01/16/08/10-2 WARD 6 WARD COMMITTEE MEETING (B3/4)



B 01/16/08/10-3 DEBT COLLECTION (A1/3)



B 01/16/08/10-4 APPOINTMENT OF CHIEF ACCOUNTANT (INCOME) AND SENIOR CLERK (P3/16)



B 01/16/08/10-5 APPOINTMENT OF CONSULTANTS: COMMUNICATION- AND LED MANAGERS' APPOINTMENTS (P3/16)



B 02/16/08/10-1 SAMA NATIONAL CONFERENCE: 26-29 SEPTEMBER 2010 (M4/2)



B 03/16/08/10-1 ACCOUNTS PAID (F1/4)



B 04/16/08/10-1 STREET LIGHT ATTENDANT: J A VORSTER (Staff)



B 05/16/08/10 LIQUOR LICENCE APPLICATION PROCEDURES (L5/1)



B 06/16/08/10 PRESENTATION: SECTION 78 ASSESSMENT OF UTHUKELA WATER (PTY) LIMITED (P3/18)



B 07/16/08/10 PREPARATION FOR THE 2011 LOCAL GOVERNMENT ELECTION (C7/6)



B 08/16/08/10 SCM REPORT 2009/2010 ENDUMENI MUNICIPALITY (L3/3/22)



C 03/16/08/10-2 **WRITE OFF OF ASSETS** **(A6/2)**

RESOLVED

CFO **THAT** Council approve the write off of assets to the book value of R86 321.58 as listed on annexure “A” attached to the Portfolio Committee’s agenda.



C 03/16/08/10-3 **WRITE OFF OF IRRECOVERABLE DEBT** **(A1/3)**

RESOLVED

THAT

- CFO**
1. Council write off the amounts as indicated on annexure “A” and “B”, as attached to the Portfolio Committee’s agenda, totaling R13 232.13;
 2. The amount be written off against the provision for bad debt.



C 03/16/08/10-4 **ANNUAL STORES STOCKTAKE 1, 2 AND 5 JULY 2010**
WRITE OFF OF SHORTAGES AND ADJUSTMENTS
FOR SURPLUSES **(S10/1)**

RESOLVED

THAT

- CFO**
1. Council approve the write off of the stock shortages to the value of R26 074.43 as indicated on annexure “A” attached to the Portfolio Committee’s agenda;
 2. Council approve the adjustments of the stock surpluses to the value of R24 937.52 as indicated on Annexure “A” attached to the Portfolio Committee’s agenda.



C 03/16/08/10-5 **BUDGET 2011/2012: TIME SCHEDULE** **(F1/1)**

RESOLVED

CFO **THAT** Council approve the 2011/2012 Budget Programme Time Schedule as per the attached schedule to the Portfolio Committee’s agenda.



C 03/16/08/10-6 MUNICIPAL OWNED HOUSING (H1/1)

RESOLVED

CFO **THAT** Council requests the Chief Financial Officer to address a letter to the Chief Director, MFMA Implementation, National Treasury, requesting advice as to whether it would be contrary to the MFMA and Council's Supply Chain Management Policy should Council's houses be sold to the existing occupants at the market related prices, as determined by Council's valuator, and not proceed via a bidding process.



C 03/16/08/10-7 EXTERNAL LOAN – STORM WATER SYSTEM (GLENCOE) [T3/1(b)]

RESOLVED

THAT

- CFO**
1. Council approve the raising of a loan of R1 100 000.00 from the DBSA for the upgrading of the storm water system at Glencoe;
 2. The necessary application, together with the relevant business plan, be forwarded to the DBSA



C 03/16/08/10-8 PERFORMANCE BONUS: SENIOR FINANCIAL OFFICER (S006634)

RESOLVED

THAT

- CFO**
1. It be noted that a performance contract with the Senior Financial Officer is not a requirement in terms of the Municipal Systems Act;
 2. Instead of an annual performance bonus, which could amount up to 14% of his total cost to employment package, an annual bonus equal to 8.33% of his cost to company package be paid to the Senior Financial Officer on completion of every year of service.



