

ENDUMENI MUNICIPALITY

MINUTES of a SPECIAL MEETING of the ENDUMENI TOWN COUNCIL held in the COUNCIL CHAMBER, CIVIC CENTRE, 64 VICTORIA STREET, DUNDEE on MONDAY, 21 FEBRUARY 2011 at 11h20

PRESENT:

Councillors:

Cllr T B Mkhize	(Speaker - Chairman)
Cllr Ms W N Mbatha	Mayor
Cllr A M Raubenheimer	Deputy Mayor
Cllr E M Adam	
Cllr P M Bisram	
Cllr S E Ndim	
Cllr Ms P J B Ngobese	
Cllr Ms D P Nkosi	
Cllr Ms R T Nukani	
Cllr D Singh	
Cllr Ms J A Tshabalala	

In Attendance:

Mr J B Maltman	Acting Municipal Manager
Mr S Perumall	Executive Manager Corporate Services
Mr C J Carelse	Acting Manager Technical Services
Mr G Esterhuizen	Senior Financial Officer
Mr C J Retief	Senior Manager: Legal & Estates
Mr P G Mabilisa	Communications Manager

Also Present:

Mr N Rajkumar	Chairperson: Audit Committee
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C 01/02/2011

Opening

As Cllr A M Raubenheimer opened the Special Exco Meeting with prayer prior to this meeting, the meeting was declared open.



C 02/02/2011

Applications for Leave of Absence

RESOLVED

THAT the apology received from Cllr A M Mthembu be noted.



C 03/02/2011

**Official Announcements by Speaker/Chairperson
/Municipal Manager**

Nil



C 04/02/2011

Confirmation of Minutes

Nil



C 05/02/2011

Questions Of Which Notice Has Been Given

Nil



C 06/02/2011

Reports Of The Executive Committee To The Council

Nil



C 07/02/2011

Petitions

Nil



C 08/02/2011

Motions

Nil



C 09/02/2011

Presentation

Nil



Part C
MATTERS REFERRED
TO COUNCIL
FOR CONSIDERATION

C 01/21/02/11 ENDUMENI AUDIT REPORT AND MANAGEMENT
LETTER 2009/2010 COUNCIL RESOLUTION
C 01/15/12/10 (A8/4)

RESOLVED

THAT

1. *Electrical Losses*

The problems regarding electrical distribution in Sithembile namely tampering of meters, theft of electricity, checking of meters and methods of penalties as well as debt recovery be discussed at a Special Executive Committee meeting to be held on Wednesday, 23 February 2011 at 09h00.

2. *Goods and Services Procured in Contravention of Regulation 32 (PWC Contract)*

The attached report from the Chief Financial Officer, stating that Endumeni Municipality fully complied with Regulation 32 of the Municipal Supply Chain Management Regulations, be noted.

3. *Reported Indications Not Reliable and Not Verifiable at Talana Museum, Traffic, Road Markings Department and Sub-Sections*

The report by the Executive Manager Corporate Services, attached as Annexure "C" of the agenda, be noted.

4. *Reported Indicators Not Reliable and Verifiable Electrical Department*

The wrong figures submitted were due to human error but corrected as depicted in the presentation. Noted by Council.

5. Report on Implementation of Caseware Software Leading to the Production of Draft Financial Statements

The attached report from the Chief Financial Officer be noted.

6. Verification of Assets

The attached report from the Chief Financial Officer be noted.

7. Communication of Code of Conduct to All Employees

It be noted that all employees have since received a Code of Conduct according to the Executive Manager Corporate Services.

8. Copy of Updated Gift Register

The copy of the updated Gift Register compiled in terms of the Supply Chain Management Regulations as submitted per annexure, be noted.

9. Copy of Supply Chain Management Reports to Mayor and Exco for Oversight Purposes

It be noted that Supply Chain Management reports were presented to Council in January 2011.02.28

10. MFMA Returns

The attached report from the Chief Financial Officer regarding the appointment of Interns, be noted.

11. Report on the Following Policies:

(a) *Monitoring and Evaluation of Performance of Ordinary Employees;*

(b) *Promotion and Demotion of Employees;*

(c) *Transfer of Employees*

The reports from the Executive Manager Corporate Services as attached to the agenda be noted and the Policies be presented at the Labour Forum before them being submitted to Council for consideration.

12. System to control and Account for Traffic Fines

It be noted that Mr C C Wait from the Finance Department and Mr J J F Coetzee from the Traffic Department will gather the data from the Court pertaining payment allocations of fines paid and that this matter has been dealt with.

13. Financial Plan: MFMA

The attached report submitted by the Chief Financial Officer, be noted.

14. Servitudes – GRAP Compliance

The attached report in the agenda from the Chief Estates Officer, Mr N C J Bezuidenhoudt, that there are no servitudes within the area of jurisdiction of the Endumeni Municipality that can be classified as intangible assets in terms of GRAP 102, be noted.



C 02/21/02/11

APPLICATION FOR FOUR VACANT MUNICIPAL OWNED SITES IN SITHEMBILE – MADAM MAYOR AND COUNCILLOR E NDIMA (L1/7)

RESOLVED

THAT

1. It being noted that the Council has, at a meeting held on 28 October 2010, declared its intent to make available Erven 1122, 1123, 1133, 1136 and 1137, Sithembile for the purposes of constructing houses for poor and destitute families;
2. It being noted that the aforementioned erven have, upon physical inspection thereof, proved to be unsuitable for building purposes because of the rocky terrain;
3. It be noted that other suitable erven, being Erven 1349, 1350, 1351 and 1352, Sithembile have now been identified as being the most appropriate properties for this purpose;
4. It also being noted that the Council has, at a meeting held on 25 October 2010 considered an application from a Mr Hadebe who wanted to use these properties, which had formed part of the old Sithembile block yard, for block making purposes;

