

# Endumeni Municipality Audit Committee

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON TUESDAY, 28 JULY 2009 AT 09h00  
IN THE SMALL COMMITTEE ROOM, CIVIC CENTRE, DUNDEE 3000

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PRESENT: Mr MS Ismail, The Chairman  
Mr DAD Wade, Member  
Mr BD Cebekhulu, The Municipal Manager  
Mr JB Maltman, Manager Technical Services  
Mr S Perumall, Manager Corporate Services  
Mr I Grisdale, Chief Financial Officer

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1. OPENING

The Chairman, Mr MS Ismail, welcomed everyone present.

2. APOLOGIES

None.

3. MINUTES OF PREVIOUS MEETING

There being no changes, the minutes of the previous meeting (21 July 2009) was adopted.

4. SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN: 3<sup>rd</sup> AND 4<sup>th</sup> QUARTER REPORTS AND SECTION 57 MANAGERS PERFORMANCE REPORTS 3<sup>rd</sup> AND 4<sup>th</sup> QUARTER

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2008/2009 ENDUMENI MUNICIPALITY PERFORMANCE MANAGEMENT

IT WAS RESOLVED THAT

- 1. The Endumeni Audit Committee notes the 3<sup>rd</sup> and 4<sup>th</sup> Quarter SDBIP Reports and 3<sup>rd</sup> and 4<sup>th</sup> Quarter Section 57 Performance Reports for the Municipal Manager, Chief Financial Officer, Manager Corporate Services and Manager Technical Services in respect of the fiscal year 2008/2009.

5. INTERNAL AUDIT PLAN

IT WAS RESOLVED THAT

- 1. The Endumeni Audit Committee approved the 3 year Internal Audit Plan as appended to the Agenda

- 2. The Endumeni Audit Committee requests a more detailed audit plan for the year 2009/2010 to be submitted by Gobodo Inc.

6. AUDITOR GENERAL AUDIT OF AUDIT COMMITTEE

- 1. Mr Ismail re-iterated the fact that the Auditor General informed him that they should be invited by the Endumeni Audit Committee to attend audit committee meetings for audit purposes. The Auditor General requested agendas of audit committee meetings to be sent to them so they can select which meetings they would like to attend.
- 2. Mr Grisdale added that the Manager of the Auditor General's Audit Team for this year is planning a visit to the municipality and when he meets with her he will also raise this matter with her and plan their attendance at Audit Committee meetings in future.

7. CLOSURE

There being no further matters to discuss, the meeting was adjourned at 09h25.

Chairperson: *Mahomed S. Ismail - fso*  
Date: *28 July 2009*

# ENDUMENI MUNICIPALITY - ATTENDANCE REGISTER

**Meeting: Audit Committee Date: 28 July 2009 Time: 09h00**

Initial & Surname	Organization	Physical Address	Tel No.	Fax No.	Signature
1. Ms. Isma'il	Audit Committee	47 Gladstone Drive	0823900986	0342123202	<i>[Signature]</i>
2. D. Ad Wadi	"	5 Jimmy Keith Street	0123222581	-	<i>[Signature]</i>
3. S. PERUMALL	ENDUMENI MUNICIPALITY	64 VICTORIA ST.	0832293583	0865689601	<i>[Signature]</i>
4. B. D. CEBEKHILU	ENDUMENI MUN	64 VICTORIA ST.	0793404798	034-2123856	<i>[Signature]</i>
5. T. GRISDANI	"	"	034 212221	034-2122192	<i>[Signature]</i>
6. S. MASTMAN	Endumeni Municipality	64 Victoria Str.	034-212221	034-21	<i>[Signature]</i>
7. S. Viljoen	Endumeni	64 Victoria Str.	034-212221	-	<i>[Signature]</i>
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Approved for payment.