

Endumeni Municipality Audit Committee

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON FRIDAY, 27 AUGUST 2010 AT
10h00 IN THE COUNCIL CHAMBERS, CIVIC CENTRE, DUNDEE 3000

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PRESENT: Mr N Rajkumar, The Chairman
Mr V Mseleku, Member
Mr JB Maltman, Acting Municipal Manager
Mr I Grisdale, Chief Financial Officer
Mr S Perumall, Manager: Corporate Services
Mr CJ Carelse, Acting Manager Technical Services
Mr Ryaan Lahldas, Gobodo Inc
Mr Junaid Kader, IGS
Me NP Mkhize, COGTA
Mr L Ally, Auditor General

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1. OPENING

Mr N Rajkumar, the Chairman welcomed everyone. Mr Mseleku opened the meeting with prayer.

2. NOTICE OF MEETING

Mr JB Maltman, read the Notice of the Meeting aloud.

3. APPLICATION FOR LEAVE OF ABSENCE / APOLOGIES

Mr L Steenkamp.

4. OFFICIAL ANNOUNCEMENTS

None

5. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the meeting held on the 29th of July 2010 and attached to the Agenda as Annexure A was approved.

A verbal report to the satisfaction of the committee, was given by the Acting Municipal Manager and Chief Financial Officer regarding the progress on item 5 A - D.

6. STATUTORY APPOINTMENTS AND ELECTIONS

Nil

7. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

None

8. MATTERS ADJOURNED FROM PREVIOUS MEETING, INCLUDING MATTERS TO BE RE-CONSIDERED (MOTIONS) EXCLUDING DEFERRED MOTIONS

Nil

9. PECUNIARY INTEREST

None

10. DETERMINATION OF AGENDA

AC 7(1)

PRESENTATION –RE- REVENUE ENCHANCEMENT: INNOVATIVE GOVERNMENT SOLUTIONS (MR JUNAID KADER)

Copy of presentation attached.

Mr Kader to address a letter to the Acting Municipal Manager regarding the convening of a Credit Control & Revenue Enhancement steering committee.

AC 7(2)

ANNUAL FINANCIAL STATEMENTS

(Draft copy annexed)

Mr Rajkumar complimented Mr Grisdale with the completion of the Annual Financial Statements 2009/2010.

It was reported by the Mr Grisdale, that the copy distributed at the meeting is only a draft copy and that a few minor changes are to be made over the weekend. The final copy will be distributed on Monday, 30 August 2010 for Council to note at their meeting. He will personally travel to Pietermaritzburg on Tuesday, 31 August 2010 (due date for financial statements) and submit a copy to the Auditor General's Office.

Proof of submission attached hereto.

AC 7(3)

AUDITOR GENERAL INPUT

Mr L. Ally from the Auditor General's Office confirmed that the engagement letter was signed and that a meeting will be scheduled by their offices to present the audit plan for this year's audit. Matters that can be resolved will be addressed at an early stage. All queries to be forwarded to Mr JB Maltman, Acting Municipal Manager and Mr I Grisdale, Chief Financial Officer.

It was confirmed by both the Acting Municipal Manager and the Chief Financial Officer that the findings of the previous year and the queries raised by the Auditor General's office have been addressed.

Mr Grisdale made a request that as soon as queries arise, the communications must be send through to be addressed. Mr Ally confirmed that their findings will be issued timeously as the audit progresses.

AC 7(4)

INTERNAL AUDIT VISITS 1, 2 & 3

Confirmed that the reports attached to the Agenda is only to be considered Draft copies. Final reports to be tabled and addressed at the next Audit Committee Meeting.

AC 7(5)

MANAGEMENT MEETINGS WITH AUDIT COMMITTEE

Mr Rajkumar to provide Surina with possible dates for meetings to be held with Acting Municipal Manger, Acting Manager Technical Services, Chief Financial Officer. Meetings to be arranged to suit all parties concerned.

Confirmation given that Mr Perumall and Mr Mseleku have met.

11. CLOSURE

There being no further items to discuss, the Chairman declared the meeting closed at 11h40.

Chairperson:
Date: 13/09/2010