

# ENDUMENI MUNICIPALITY

## APPROVED BUDGET PROCESS

On the 30<sup>th</sup> of August 2010 Council approved the time schedule outlining key deadlines for the preparation, tabling and approval of the budget for 2011/2012, in terms of Section 21 of the MFMA. (Council Resolution No.C 03/16/08/10-5).

<b>Budget Programme For Compiling the 2011/2012 Budget</b>
<b>AUGUST</b>
Key Schedule of Budget Timetable is tabled in Council and resolution is made available to P.T. The Budget Evaluation Checklist (BEC) is submitted to LG database
<b>SEPTEMBER / OCTOBER / NOVEMBER</b>
Municipality complete all relevant budget templates (draft) Informal and open-ended consultations with stakeholders
<b>DECEMBER TO JANUARY</b>
Preparation of draft budget DoRA and Provincial Government prepares the adjustment and mid year review Review budget related policies
<b>MARCH</b>
Finalise draft budget for tabling Submission of Draft Budget to Council
<b>APRIL</b>
Draft budget forwarded to PT & NT Finalise and approve financial policies Public consultation process on draft budget
<b>MAY</b>
Final date for submissions and comments on draft budget Assess if inputs by PT are incorporated in the final budget Final budget workshop Ensure that the final budget is tabled and adopted in council and receive council resolution together with budgets and budget related policies
<b>JUNE</b>
All Budget Related Documents are put on municipal website Ensure all the following Budget Documents are submitted to NT Lgdatabase and PT: Appendix A Appendix B Budget related policies (Credit Control, Debt Collection, Indigent, Tariff Policy) All Budget Related Documents are put on municipal website

Please take note that this Time Schedule can also be viewed at the Municipal Offices on the Notice Boards as well as on our webpage: [www.endumeni.gov.za](http://www.endumeni.gov.za)

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**Notice No 75/2010**