

EXTERNAL VACANCY
ENDUMENI MUNICIPALITY
STAFF ADVERTISEMENT

The Endumeni Municipality, an affirmative action and equal opportunity employer herewith invites applications from suitably qualified and competent persons for appointment to the following position:

DEPARTMENT : PLANNING & DEVELOPMENT
POSITION : BUILDING INSPECTOR (X1 POST)
TASK GRADE : TG 10
SALARY NOTCH : R173 664 per annum
SALARY SCALE : R173 664– R225 432 per annum
REF NO : DPH 010
CLOSING DATE :

REQUIREMENTS

- Grade 12 plus Qualification in town and Regional Planning or any other Building discipline :Civil engineering, Structural engineering, Architecture ,Building management , Building Science Building Surveying or Quantity Surveying
- Sound Knowledge of Sewage disposal, Road and housing construction as well as sound knowledge of legislation applicable to the civil engineering and building field including project life cycle processes.
- Extensive knowledge of the inspection of the Building site and analysing building plans
- Valid drivers license
- Excellent computer skills
- Good communication ,administration and supervisory skills

KEY PERFORMANCE AREAS:

- Sound working knowledge and implantation of National Building Regulations
- Preparing of plans specification, contract document etc.
- Attending complaints regarding building work, dangerous buildings ,storm water problems as well as building material on reserves, Inspection of premises for crèche applications
- Building control administration
- Inspect building sites and operations to ensure compliance with legislation and offer guidance
- Scrutinize and recommend /approve building plan applications
- Liaise with public/regarding building plan applications
- Enforce council policy on building /construction and By-laws related to building control
- Deal with enquiries and complaints of public
- Compile reports, statistics and technical reports
- Issue occupancy certificates

All standard Municipal Fringe benefits which *inter-alia* includes a Housing Subsidy, Medical Aid, and Pension Fund would be applicable to the above post.

DIRECTIONS TO CANDIDATES:

The Municipality reserves the right to make enquiries with previous employers and/or references, and to verify the authenticity of any qualification submitted.

Enquiries regarding the above post can be made with the following person: Mrs. N.W. Ntuli – Human Resource Manager, on 034 – 2122121 during office hours

Applications on the official application form obtainable obtained from the Endumeni Municipal office as well as the Municipal Website: (www.endumeni.gov.za) ,accompanied by concise curriculum vitae with certified copies of ID documents, certificates and drivers license must reach the undersigned .Should there be no response to an application submitted within 21 days from the closing date, please consider such application as unsuccessful.

E-mailed or faxed applications will not be considered. Canvassing of any member of the appointment Committee will immediately disqualify applicants.

THE MUNICIPAL MANAGER IS NOT OBLIGED TO FILL THIS POSITION.

ACTING MUNICIPAL MANAGER

Private Bag X 2024

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