

## ENDUMENI LOCAL MUNICIPALITY

### QUOTATION No.:Q26/2016-17

#### SUPPLY AND DELIVERY OF MULTI - FUNCTION PLOTTER

INTERESTED REGISTERED SUPPLIERS ARE INVITED FOR THE SUPPLY AND DELIVERY OF THE FOLLOWING:

1. **Multi - function Plotter**

➤ **As per specifications contained in Quotation document**

2. Delivery cost must be included in the price.
3. Quotations submitted late will not be considered.
4. No quotations sent or submitted by facsimile, telex, telegram or electronic mail will be accepted.
5. The Municipality is not obliged to accept the lowest or any quotation.
6. As per section 38(d) (i) & (ii) of Endumeni Municipality's Supply Chain Management Policy, bidders or any of their directors who are in arrears with their rates and taxes for more than three months or who have failed to perform satisfactorily on a previous contract in the last five years, will not be considered.
7. No Quotation will be considered from a person in the service of the state.

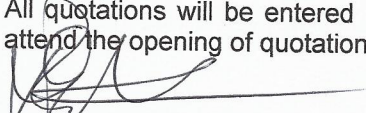
Documents for formal written quotation will be obtainable from the Finance Department , Mr VG Sonpal (Sunil), Miss F Dlamuka (Fike) or Miss P Khumalo (Phume) Room 12, Civic Centre, 64 Victoria Street, Dundee during normal office hours (07:30 to 15:30), upon payment of a non – refundable deposit of R100.00 per set of documents.

Quotations will be adjudicated in terms of the Council's Supply Chain Management Policy on the 80/20 Preferential Point System. It is therefore compulsory that the MBD documents be completed.

Quotation enquiries must be directed to the **SCM Office on Tel: 034 212 2121 Ext 2265** and Technical enquiries may be directed to the **Executive Manager: Planning & Development: Mr B Mpontshane on Tel: 034-212 2121 Ext 2209** during normal Office Hours (7h30 – 16h00 – Mondays – Fridays).

Sealed quotations outwardly marked "**Q26/2016-17 - Supply and Delivery of Multi - function Plotter**" should be submitted in the quotation box on or before **14h00, Thursday, 23 February 2017** at Endumeni Municipal Offices, 64 Victoria Street Dundee, for the attention of the undersigned.

All quotations will be entered into a register and opened in public. Interested and affected parties are invited to attend the opening of quotations.

  
**D Padayachee**  
**Acting Municipal Manager**  
**Endumeni Municipality**  
**Private Bag 2024**  
**DUNDEE**  
**3000**

**Notice Number: 155/ 2016**

**13 February 2017**